

VACANCY APPLICATION PACK



PLCF Casual Kicks Coach

Burton Albion Community Trust's Mission Statement

'Making a difference in our communities through the power of sport and brand of Burton Albion Football Club'



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The mission is underpinned by our three Strategic Aims:

- To Deliver high quality
- To Create Experiences
- To Make a Difference

We will always:

- **Be Inspiring**
 - Through a passion for Burton Albion and our local community
- **Be Engaging**
 - Through understanding our communities and delivering targeted projects and programmes
- **Be Educating**
 - Helping realise full potential in individuals and our communities

Our Impact on the Community will be through the following areas of work:

- **Health & Wellbeing**
- **School Sport**
 - **Education & Employability**
 - **Community Engagement**
 - **Burton Albion Facilities**

Our Outcomes will be to:

- Develop healthier and happier communities
- Create safer and more cohesive communities
- Empower our communities to help fulfil potential and opportunity



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JOB DESCRIPTION

Job Title: PLCF Kicks Casual Coach	Salary: National living wage +
Contracted Hours: 0	Contract Type: Casual

Burton Albion has a long history of being a community focused club, since it's humble beginnings in 2010 Burton Albion Community Trust has always been about making a difference. The heartbeat of this difference are the people who bring our projects, programmes and activities to life. Our people are our strength, they are engaging, they act with empathy and kindness, they are proud of the work they do and work hard to inspire each other and those we work with, our people are willing to learn and have the desire to be educating.

If you think you have what it takes to be Engaging, Inspiring and Educating we can't wait to read your application.

Role Purpose

Burton Albion Community Trust (BACT) is the independent charitable arm of Burton Albion FC and is looking to recruit a PLCF Casual Kicks Coach

- You will ensure all sessions are safe for participants and staff, engaging, enjoyable and high impacting.
- Use the power of Burton Albion FC, football and sport participation to make a measurable difference to young people who are hard to reach and live in the highest need areas
- To work closely with girl's development, inclusive opportunities and disability specific engagement.

This position requires flexibility as the role requires evening and weekend work.

Roles and Responsibilities

The Kicks Coach will:

- Work closely with the Youth Engagement Coordinator, as well as a range of partners to further develop our offer and ensure young people attending continue to benefit from the Premier League Kicks project.
- Ensure that all Premier League Core Kicks KPI's are met, and we are demonstrating a measurable difference for all participants and contribute to outstanding PL monitoring reports.
- To effectively engage with hard-to-reach young people (ages 8-18) at sessions; acting as a positive role model to inspire, motivate and empower young people to realise their potential.
- Ensure participants are supported and developed and that their progress is documented using a variety of mediums
- To support with the delivery of social action projects, tournaments and other events related to the Premier League Kicks project.



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- Work in partnership with West Midlands Police, Youth Offending teams to ensure the right participants are referred and supported.
- Ensure that all data is collected and processed correctly and accurately, is up to date and shared with the Youth Engagement.
- To survey participants attending sessions to gauge feedback on activities and to demonstrate the impact of the project.
- Attend additional training and CPD opportunities linked to the role
- To contribute to keeping children and adults at risk safe by ensuring safeguarding concerns about a child or adult and risk are recognised and reported in line with policy and procedure and that the electronic MyConcern safeguarding system is kept up-to-date.

What working for Burton Albion Community Trust can offer you:

- Competitive Salary
- 25 days Annual Leave and your birthday off!
- Excellent Training Opportunities
- Flexible Working
- Optional Full Uniform
- Onsite Parking
- Company Discounts
- BAFC Staff Discounts

General

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

All employees may be required to undertake any other duties as may be reasonably requested.

Equality Statement

Burton Albion Community Trust are committed to ensuring that equality of opportunity is at the very heart of everything we do to ensure we provide fair and non-prejudicial access to the services across the Trust. We uphold everyone's freedom of rights and choice to be different and aim to provide opportunities for everyone to succeed. It is the policy of the Trust that no person, whether job applicant, employee or customer, shall be discriminated against. For full details, please refer to our employees Company Handbook.



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Safeguarding Statement

Burton Albion Community Trust (BACT) operates a child centred approach to safeguarding and where concerns about the welfare of a child or adult at risk exists, staff will always act in the best interests of the child or adult at risk.

The Trust fully acknowledges and accepts its responsibility for the well-being and safety of all children and adults at risk engaged in Trust activities. It is the duty of all staff working at the Trust to ensure they safeguard children and adults at risk by creating an environment that protects them from harm.

Burton Albion Community Trust believes that the general wellbeing, welfare, and safety of all children and adults at risk engaged in Trust activities is of the utmost importance. Burton Albion will fulfil its responsibilities by ensuring it displays best practice in safeguarding matters, carried out in a spirit of partnership and openness with the child or adults at risk, family and the relevant local authority.

Commitment

Burton Albion Community Trust is committed to being inclusive and providing a safe and positive experience for everyone involved in our activities and aims to protect them by:

- Adopting a pro-active approach in approach in preventative work.
- Having clear policies which are audited and reviewed annually.
- Vetting all staff and volunteers.
- Providing regular training to ensure staff can identify concerns and are confident when responding, reporting and recording.
- Embedding safeguarding as a priority throughout the Trust.



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PERSON SPECIFICATION			Evidence to be provided Application/Interview/Certificates (A/I/C)
Education / Qualifications	Essential	Desirable	
Minimum level 2 Football or other Coaching badge		x	A/C
Minimum level 2 Youth Work qualification		x	A/C
Experience	Essential	Desirable	
Experience of working on Kicks		x	A/I
Experience of working with young people with challenging behaviour	x		A/I
Knowledge of capturing and inputting data		x	I
Knowledge and Understanding	Essential	Desirable	
To use initiative, be adaptable to changing delivery environment	x		I
Excellent verbal communication	x		I
Be able to connect and relate to young people who display challenging behaviour	x		I
Strong commitment to high standards and quality delivery	x		I
Ability to encourage, engage, motivate, build relationships and inspire participants and staff	x		I
Disposition & Attributes	Essential	Desirable	
To use initiative, be adaptable to changing delivery environment	x		I
Be committed to working (mostly evenings and occasional weekends)	x		A/I
Full UK driving licence and use of a vehicle with appropriate Business Insurance	X		AIC
Equality & Inclusivity	Essential	Desirable	
Ability to work in a non-discriminatory manner, in accordance with Burton Albion Community Trust's Equality Policy	x		I



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APPLICATIONS

Application forms are available from <http://burtonalbioncommunitytrust.co.uk/job-vacancies/>

To apply for this role, please send a completed application form to:
bactvacancies@burtonalbionct.org

Or via post to:

Vacancies

Burton Albion Community Trust

Pirelli Stadium

Princess Way

Burton on Trent

Staffs DE13 0AR

For further information regarding the role please email: paul.gaskin@burtonalbionct.org

Closing date for applications: Ongoing

Interviews: TBC



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